



TWO DAY MARKET SITE APPLICATION

Friday 18th & Saturday 19th April 2025, 8am-4pm

Gladstone Marina, Bryan Jordan Drive, Gladstone, Queensland 4680. Tel. 07 4972 5111

Please print clearly and neatly – if we need to contact you and cannot read your details accurately you may miss out on your site booking. No applications will be accepted without a copy of your Public Liability policy covering applicable festival dates. Please note: by completing and submitting this form you agree to trade for the entire duration of the two day markets.

OFFICE USE ONLY	FORM:
DATE PAID:	
RECEIPT #	

BUSINESS & CONTACT DETAILS		
Trading Name:		
Vendors Name:		
Postal Address:		
State:	Postcode:	
Telephone:	Fax:	Mobile:
Email:		

CERTIFICATES	
Public Liability Certificate of Currency copy attached	<input type="checkbox"/> Expiry Date __/__/__ Must cover event dates

STALL DETAILS		
Site space required:	FRONTAGE _____m	DEPTH _____m (Max 5m)
Note: The site size given is the TOTAL amount of space you will be allocated. Please include towbars, etc in frontage if applicable.		
List of products/services:		
SITE FEES		
Cost of car boot stall up to 2m (i.e. 2m frontage x up to 5m depth)	\$ 60 (inc. GST) for 2 days	
Cost of stall up to 3m (i.e. 3m frontage x up to 5m depth)	\$110 (inc. GST) for 2 days	
Cost of stall up to 6m (i.e. 6m frontage x up to 5m depth)	\$220 (inc. GST) for 2 days	
Cost of stall up to 9m (i.e. 9m frontage x up to 5m depth)	\$330 (inc. GST) for 2 days	

Applications close Friday 28th February 2025. See following page for information on submitting your application and payment options.

ALL PAYMENTS TO BE MADE BY

DIRECT DEPOSIT

Account Name: Gladstone Harbour Festival

BSB: 633-000

Reference: **Your trading name/GHF2DM**

Bank: Bendigo Bank

Account: 158 376 624

CANCELLATION POLICY AND APPLICABLE FEES

If your application is successful, your payment will be processed no later than Friday 23rd February and you will receive a receipt via your email address provided on the application form. Please refer to the below cancellation fees that are applicable to your Market Site booking:

Prior to 17th March 2025

No cancellation fee applicable

From the 18th March 2025

100% cancellation fee applicable

Please call or email Gladstone Festivals and Events as soon as possible to cancel your site application. Your nominated credit card may be charged in the event of a cancellation.

- **PLEASE NOTE: We request that you keep up to date with all Covid restrictions:**
<https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/public-health-directions>

Please note: Your Market Site fees must be paid in full by **Friday 7th March 2025** to guarantee your site.

PLEASE ENSURE YOU READ AND SIGN THE TERMS OF CONDITIONS ON THE FOLLOWING PAGE



Terms & Conditions

1. By completing and signing this form, you the Stallholder agree to attend both days of the two-day markets. Failure to attend both days will result in a breach of this agreement and will jeopardise future applications for the Gladstone Harbour Festival Two Day Markets.

2. Copy of your public liability policy (i.e. Certificate of Currency), covering event dates to be attached to the application form.

3. Stalls can only be set up from 6am on day/s of market and completed by 8.00am. All stalls must cease trading at 4pm and be packed up by 5pm on Friday 18th & Saturday 19th April (NOT PRIOR). **Your site must be left in a clean and tidy state – free of rubbish.**

NO sites are allocated prior to Good Friday – you will receive your site position on arrival. Event Coordinators will email you prior to the event with general bump in information.

4. There is no power available to market stalls at this site.

5. Insurance for loss, damage and public liability is the responsibility of the stallholder. The Gladstone Festivals & Events Association Inc. (referred to as GF&E) will not be responsible for any loss or damage incurred by stalls or contents, or for damage caused by stallholders, their equipment, or vehicles, to property owned by either stallholders or contractors.

6. The GF&E reserves the right to expel any stallholder and requires such stallholder to be removed should the conduct of the stallholder be in any way detrimental to the well-being of the Festival or should the products/services be other than those stated in this agreement. In the case of such expulsion, monies paid to the GF&E will not be refundable.

7. Your site payment is due at latest on the 7th March 2025. **GF&E reserves the right to charge cancellation fees.** Please refer to these further on page 2.

8. We will send you an application form as soon as they are prepared for next year's festival but if you change your contact details or they are hard to read, it may result in your not receiving this form. Email addresses are our preferred method of correspondence.



- *No fast food or soft drinks to be sold*
- *Stallholders must stay within their allocated site when selling products to the general public – no roaming sales*
- *No Explicit and hardcore t-shirts, Fake cigarettes, Fuel type lighters (zippo), Knives (including pen knives), Metal and wooden martial art nunchakus, Playing cards (nude or lurid), Drug related goods (including paraphernalia - bongs, cocaine kits, etc), Fireworks and crackers, Laser pointers, Swastikas, Stink bombs, Pressure pack fart gas, Shanghai's*
- *Toy guns, except for the following, are acceptable: Pellet guns, Ball bearing guns, Replica guns, Popo downs (throwdowns), Spud guns, Roll caps, Strip caps, Eight shot caps*
- *Sites must not exceed 5m depth*
- *No overnight camping is allowed*
- *No security is provided for stalls left overnight*
- *Check all information is provided on application form for acceptance*
- *Check your public liability policy coverage dates*
- *Your receipt will be mailed to your address on acceptance of your application*

I/We have read and accept all terms and conditions of this agreement:

Signed: _____

Date: _____

Print Name: _____